PEMBROKE SCHOOL COMMITTEE MEETING
Wednesday, February 12, 2020
Pembroke High School Library
7:30PM

Call to Order
Mr. Tropeano called the meeting to order at 7:30pm.

Present from Administration: Mrs. Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent; Jessica DeLorenzo, Director of Student Services

Present from Committee: Michael Tropeano, Chair; David Boyle, Vice Chair; Susie Scholl, Secretary and Suzanne Scroggins
Absent: James Agnew

Acknowledge & Schedule Visitors
Mr. Tropeano welcomed the visitors.

Adjustments to the Agenda
None

Approval of Bill Schedule
Bills were sent out for electronic signatures.

Communications
None

Superintendent’s Report
Facilities/Maintenance/Athletics Budget Presentation
Mr. Domingos presented the Facilities department budget. He said the goals for FY21 include continued training and certification of the Facilities staff through MAFAA diversified training for custodians. Improving district parking lots and creating a plan for re-lining and paving. Last is to evaluate and repair the Carol Dodge field erosion/drainage problem. He explained that the water doesn’t flow to the drains and this causes erosion. Mr. Domingos presented the department budget overview and said contracted services and custodial personnel are the biggest part of the budget. HVAC and plumbing cost are the major part of contracted services. He went on to talk about community use of the district facilities and said the gyms get the most usage, mostly by youth sports.

Mr. Domingos informed the committee of upcoming projects which include finalizing the keyless entry project for faculty/staff at all five 5 buildings. The irrigation project at PHS and North including irrigation lines in this spring and fencing for the softball field. Mr. Tropeano asked him where he can cut costs and Mr. Domingos said having the custodians do some plumbing work would save money and working harder to save money on custodial supplies.

Mr. Domingos presented the Athletics department budget. He said he couldn’t be prouder of the kids and coaches and the 2019-2020 numbers speak to that. He said the goals of the department for FY21 include having a 1-day
summer leadership program for incoming fall captains. Another goal is to fundraise with the boosters to pay for a coach’s professional development day in Boston. He said the summer strength and conditioning program will continue and he hopes to see 100 athletes. Lastly, he said he expects to increase the number of teams utilizing the strength and conditioning center through PHS coach sports training with Marathon Sports.

Mr. Domingos presented the budget detail and said the costs of ice, gym and pool rentals make up the biggest piece, with transportation coming in second. He added the department is lucky to have two buses to help with transportation. He went on to add that the request of capital items includes a scoreboard for softball field, which he hopes to work with the boosters on that, new hurdles for Track and field in the next five years along with and sand pit covers, and a new scoring table for gymnasium. Mr. Tropeano asked how participation numbers are looking and Mr. Domingos said he thinks there won’t be a freshman girls soccer team the way the numbers look now. Girls freshman basketball had only six players and he is not expecting a big number from rising 8th graders. He added there is a big 8th grade class coming up in football, so he is hoping for bump in those numbers. He said he expects everything else to stay about the same. He went on to highlight the community service projects held by the teams and they include a volleyball team lunch bag initiative for Father Bills Homeless Shelter, a golf team backpack and warm clothing drive, the boys hockey team bought Christmas gifts for a local youth, the athletic department held a sock drive for homeless shelters and also a Pembroke fire house food pantry drive.

**Visual and Performing Arts Budget Presentation**

Mrs. Chapman said the department goals for 19-21 include continuing to provide outstanding performing and artistic opportunities for students both in and out of the classroom. Continue to utilize and refine best practices like Google Suite and Responsive Classroom, data review and peer observations. Continue to support teacher training on how to collect and analyze data from grade level benchmark assessments. Implement new 3D printing and product Design curriculum. Revise K-12 VPA course curriculum in all courses to align with new MA Arts Curriculum Frameworks. Mrs. Chapman went on to say that the VPA department has 15.6 staff members which include her at .4FTE as she teaches two classes. She said the PCMS total teacher load of is 580 for Art and 859 for Music and the PHS total teacher load is 451 for Art and 324 for Music. She pointed out that 113 PCMS students take 1 Art class and overall 70% of students take an art class at PCMS. Mr. Tropeano questioned the decrease in enrollment from PCMS to PHS and Mrs. Chapman said it is due to the plethora of electives offered at PHS and also due to the fact that student cannot opt out of PE.

Mrs. Chapman explained the department budget and said the major costs K-12 come from the instructional materials and supplies with the second highest cost being transportation. She said the new budget requests for FY21 would be to replace six choral risers over a 5-year period at two per year and to replace art kilns over a 5-10-year period at 1 per year, 1 per school. She went on to say the next steps are to explore additional opportunities to create pathways in the Arts, continue to strengthen community partnerships and continue to seek out and apply for grants. Mrs. Scroggins asked if PAPA could assist with these requests and Mrs. Chapman said possibly. Mr. Tropeano said the committee could make capital request for risers next year, but the kiln cost is too low.

**Technology Budget Presentation**

Mrs. Obey highlighted the departments successes. She said the district had several staff members presenting at state, regional, and international educational technology conferences, including five staff members that presented at MassCue. Project Lead the Way (PLTW) curriculum was successfully implemented at PCMS. 150 new HP Chromebooks per building and five new computer labs were added at PHS from a lease agreement with the town. She said Mr. Hall works with library paraprofessionals and expanded the STEM-based makerspaces at all three elementary schools. A PHS innovation lab was created at PHS. She added that Mr. Hall and the Technology Integrators provide in-district tech professional development to staff throughout the year.

Mr. Brust said Mr. Hall keeps eye on devices in district to ensure device equity amongst the students. She said he put a plan together around digital citizenship and is looking at where that curriculum can be taught. She said he is excited about expanding makerspaces district wide. She added that the department four full time staff and 5 building based Technology Integrators, one at each school. The Technology Integrator troubleshoots on site. Mrs. Obey said the district is lacking technology staff based on the DESE staffing recommendations. She said the district would need five technicians and currently have about 1.5. Mr. Tropeano asked about contracting for the
support piece as not many districts have in house and Mrs. Obey said maybe as the devices get up to date. She added that collective bargaining agreement plays a piece in contracting out for the position. She said there is a need for desktop and projector replacements. Mrs. Scholl asked why projectors are being used if students have devices and Mrs. Obey said at elementary level not every student has a device to use so the teachers use projectors. The committee had a discussion on the use of projectors.

Consideration for Second Read and Approval: PHS Program of Studies
Mr. Brust said at the first reading during the last meeting there were two English electives that were requested to be archived, Student Publications and Business Writing and Presentation. Also, she pointed out that the Applied Integrated Math course may not need the disclaimer that this course does not meet NCAA requirement for D1 or D2 athletes.

VOTE: On a motion made by David Boyle and seconded by Suzanne Scroggins, it was unanimously voted to approve the PHS Program of Studies for school year 2020-2021 as a second read and approval.

Voting Yes: Michael Tropeano, David Boyle, Susie Scholl and Suzanne Scroggins
Voting No: none
Abstaining: none
Absent: James Agnew

Future Meeting Dates and Topics
3/3 and 3/18

VOTE: At 8:50PM, on a motion made by David Boyle and seconded by Suzanne it was unanimously voted to enter Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to discuss collective bargaining strategy since an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair.

Voting Yes: Michael Tropeano, David Boyle, Susie Scholl and Suzanne Scroggins
Voting No: none
Abstaining: none
Absent: James Agnew

APPROVED: March 3, 2020

MOTIONS

VOTE: On a motion made by David Boyle and seconded by Suzanne Scroggins, it was unanimously voted to approve the PHS Program of Studies for school year 2020-2021 as a second read and approval.

Voting Yes: Michael Tropeano, David Boyle, Susie Scholl and Suzanne Scroggins
Voting No: none
Abstaining: none
Absent: James Agnew

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Abstaining: none
Absent: James Agnew