PEMBROKE SCHOOL COMMITTEE MEETING
Tuesday, August 20, 2019
North Pembroke Elementary School Library
7:00PM

Call to Order
Mr. Tropeano called the meeting to order at 7:02pm.

Present from Administration: Mrs. Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent; Jessica Duncanson, Director of Student Services.

Present from Committee: Michael Tropeano, Chair; David Boyle, Vice Chair; Susie Scholl, Secretary
Absent: Suzanne Scroggins and James Agnew

Acknowledge & Schedule Visitors
Mr. Tropeano welcomed the visitors.

Adjustments to the Agenda
None

Approval of Bill Schedule
Bills were sent out for electronic signatures.

Communications
None

Consideration of Approval: School Committee Meeting Minutes of June 18, 2019

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the School Committee Meeting Minutes of June 18, 2019 as presented.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

Superintendent’s Report
Personnel Report
Mrs. Obey presented the personnel report and said the ELL position is proving to be difficult to fill. Mrs. Scholl asked if this poses a problem and Mrs. Obey said the current teachers will handle the caseload until the position is filled.

**Vocational Attendance-Process Recap**

Mrs. Obey said it is a good time to go over the vocational education process. She said in 2017 the vocational policy was amended and in 2019 clarification language was added to it. Mrs. Obey explained how the appeal process works. She said that nine freshmen are attending South Shore Vocational Technical high school this year. She added that the percentage of students accessing vocational education has doubled from five years ago. She informed the committee that she has been approached by SSVT to become a member town again. She said Representative Cutler offered to facilitate a meeting with the SSVT superintendent and Mrs. Obey said she is willing to meet. She said buy in is considerable at $500k with a $3500 tuition break. Mr. Tropeano said it would take 142 student years to break even on the $500k and added that the Town doesn’t have money. He suggested asking if Pembroke could buy in on the tuition break but pay off the $500l buy in over a period of time. Mrs. Obey said as enrollment increases at SSVT member towns, less Pembroke students are accepted there. Mr. Tropeano suggested costing out what it would take for Pembroke to offer electrical engineering in district. Mrs. Scholl suggesting looking at SSVT’s trend to get an idea of what it might look like if it was offered at PPS. Mr. Boyle asked for clarification on how students are transported to SSVT.

**Athletics Update:**

**Waiver Requests – Football and Girl’s Ice Hockey**

Mrs. Obey said a family has requested a waiver for their 8th grader to play high school football. She said the 8th grader could end up playing against 10th graders and this concerns her. She clarified that the waiver would be allowed for all 8th graders not just this student. Mr. Tropeano said the PHS football numbers are low and this can cause safety issues when the team has too few players. Mrs. Obey added that she thinks it’s a cultural shift away from high contact sports. She said the decrease in the football numbers is not an indicator of how the overall athletics program is doing. Mr. Tropeano suggested looking at the numbers of flag football and monitor it as the season progresses and bring back the information to the committee in October.

Mrs. Obey said the girls ice hockey coach requested the waiver be extended to 7th grade. Mrs. Obey said the numbers are low but she thinks 7th grade is a stretch and she is not recommending it. She added that the girl’s hockey team ran last year with 14 players and this year it will be a similar size team.

**MIAA Wet Bulb Policy Review**

Mrs. Obey said there are new MIAA regulations around the temperature at outdoor practices. She said the PHS trainer takes reading of all surfaces at the start of practices. She said the turf is generally 10-15 degrees warmer than other surfaces and athletes can’t play on it if it is above 86 degrees. She added that this change could result in PHS having to shift youth sports use of the turf to accommodate school sports. The committee clarified that this new MIAA policy does not apply to youth sports.

**Food Services Overview**

Cindy Lucas-Terra, Food Services Manager made a presentation to the committee. She explained a reimbursable breakfast consists of 1 oz grain, 1 cup fruit, and 1 cup milk. The committee discussed the options of donating the food that students will throw away. Mr. Tropeano suggested looking at what funding would be needed to have a cooler at the elementary and middle schools. Mrs. Lucas-Terra went on to explain what the minimum daily requirements are for lunch at all levels. She also explained the DESE mandatory training for food service employees which include civil rights training and allergy training. She said she needs to complete 12 hours of training throughout the year as well.
Mrs. Obey informed the committee of the unpaid lunch balances totaling $38k, which includes a group of students that owe thousands of dollars. She said the families receive many notifications about the outstanding balances. Mr. Tropeano suggested seeing what the town would allow the schools to do as far as collecting the unpaid debt. He said the committee has to come up with a plan to address the issue and suggested revisiting the topic at the October meeting. Mrs. Obey said she anticipates coming to the school committee in the near future with a request to increase lunch prices.

Opening of School Update

Mrs. Nali said North enrollment is at 572 students. She said 39 new students have moved in over the summer, 10 are in kindergarten. She said two teachers have moved to North Pembroke, one from Hobomock and one from Bryantville and the new nurse is Meg Leach. She informed the committee that her transition has gone well, and she thanked Mr. Murphy and Mrs. Simmons for their help. She said she invited staff in for both group and one and one meetings to get to know them and also has met with parents and the PTO. She said she wants to use the information she received to look at what is going well and areas that need improvement. She said there have been enhancements to the building which include painting and refreshing the teachers’ lounge and a new water station installed near the gym. She added that the building is slightly behind in cleaning due to YMCA program and summer programs being held there but said it will be ready for the start of school.

Dr. Glaude said the Bryantville enrollment is about the same at 500. She said there was an Influx in grade 1 so a one-year teacher, Meghan Grier, was hired. She said there is a new music teacher, Katharine Krampf and new psychologist, Rachel Bittenbender. She said she missed not having the extended day program housed at Bryantville but said that projects got completed earlier and everything looks fantastic. She informed the committee that there are three students with cystic fibrosis, and they can’t be within six feet of each other. She said the school nurse did some amazing planning to help the teachers make a schedule for these three students. She added that humanities and math work was done over the summer and added that she is happy that Mrs. Larson is now full time at Bryantville this year.

Mr. Murphy said he is very excited to work at Hobomock this year and said the staff has been great. He said teachers have been in over the summer and he has gotten to know them. Mr. Murphy informed the committee that there have been nine grade level changes with staff members. He said new social worker, Amanda Carr, will be shared with PCMS and he and Mrs. McGarrigle are working on a schedule between both schools. He added that the new staff to Hobomock are Sarah Roberts, the PT, Julie Morris 2nd grade and Katie Dugas, a paraprofessional. He said enrollment is 406 as of today. He added that he is very excited to welcome two new classrooms from North River Collaborative and said they are renting the rooms. He said there won’t be a lot of interaction, but he thinks it will be good to have the students in the building. Mr. Murphy said he is working to get himself out there to find out what parents like about Hobomock because he doesn’t want to change that.

Mrs. McGarrigle said PCMS has been piloting different math programs and decided to go with Illustrative Math. She said the elective schedule was also worked on this summer. She said enrollment is at 452 students including 12 new students. She said the Guidance staff has been in since last Wednesday and student schedules have been mailed and building is ready. She informed the committee of the student tours held today and again on Thursday.

Mr. Talbot said building is in good shape considering the building houses the Extended Year Program and numerous camps, causing lots of traffic around the building. He said enrollment is at 813 students. He said Freshman orientation is tomorrow morning. He said there was a good hiring pace this summer for filling retirements and maternity leaves. He added there are five new teachers and a new K-12 Science Content
Supervisor, Jonathan Shapiro. He reminded the committee of the new English course, new 3D printing and design course and the change to the sequencing of French.

Consideration of Second Read and Approval:

PHS SY19-20 Student Handbook
Mrs. Scholl pointed out that it said both school system and school district.

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the PHS Student Handbook for 2019-2020 school year as amended to read Pembroke School system.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

PCMS SY19-20 Student Handbook

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the PCMS Student Handbook for 2019-2020 school year as presented.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

Elementary SY19-20 Student Handbook

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the Hobomock, Bryantville and North Pembroke Elementary Schools Student Handbooks for 2019-2020 school year as presented.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

Policy Subcommittee:

Consideration of Second Read and approval: JFABD- Homeless Students Enrollment Rights and Services
Mrs. Obey said this policy was previously reviewed as a first read.

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve JFABD: Homeless Students Enrollment Rights and Services as presented.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

Mrs. Scholl pointed out a typo. She also questioned the part regarding disputes. Mrs. Duncanson said she will review the form and let Mrs. Obey know.

Consideration of Second Read and Approval: JFABF – Educational Opportunities for Children in Foster Care

Mr. Tropeano said this policy came straight from MASC and is new.

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve policy JFABF: Educational Opportunities for Children in Foster Care as amended to read school system instead of district.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

Mrs. Scholl suggesting correcting Pembroke District to Pembroke System.

Consideration of First Read: BEDH - Public Comment at School Committee Meetings

Mrs. Obey said given the ruling in the Natick case, it was recommended that all school systems take a look at their policy. She said the Policy Subcommittee reviewed it and added a few things from the MASC policy example. Mr. Tropeano suggested the committee consider rewording #2 to give leeway to someone from the public to address the committee on a topic. He suggested to include what can and can’t be discussed along with what the committee can and can’t respond to. He added a suggestion to change #4 from 10 days to 7 days. He said for #7, the committee should discuss a way to get the comments into the minutes.

VOTE: On a motion made by Susie Scholl and seconded by David Boyle, it was unanimously voted to approve policy BEDH: Public Comment at School Committee Meetings as a first read.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

Series 5 Policy Changes

Mrs. Obey said the Policy Subcommittee recommends the following changes:

Rescind 5.51, 5.63, 5.67 and 5.70
Rescind 5.66 replace with JLC
Rescind 5.68 replace with JLCC
Rescind 5.69 replace with JLA

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to rescind policy 5.51: Extra Help for Students, because it is covered in the handbooks, 5.63: School Property, because it is covered in the handbooks, 5.67: Inoculation of Students, because it was replaced by JLCB in 2015 and 5.70: Bicycles and Automobiles, because it is covered in the handbooks.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to rescind policy 5.66: Student Health Services and replace with JLC, rescind policy 5.68: Communicable Diseases and replace with JLCC and rescind policy 5.69: Accidents and Insurance and replace with JLA, suspending rules for a first read and approve tonight.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

Future Meeting Dates and Topics
9/3 and 9/24

Mrs. Obey said she reached out to the Town to get a joint budget committee meeting on the calendar in an effort to be proactive.

VOTE: At 8:55PM, on a motion made by Susie Scholl and seconded by David Boyle, it was unanimously voted, by roll call vote, to enter Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to conduct a review and potential approval and release of Executive Session Minutes as an open meeting may a detrimental effect on the legal position of the School Committee, as declared by the Chair, with additional business to be discussed.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

APPROVED: September 3, 2019

MOTIONS

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the School Committee Meeting Minutes of June 18, 2019 as presented.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the PHS Student Handbook for 2019-2020 as amended to read Pembroke School system.
VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the PCMS Student Handbook for 2019-2020 as presented.

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve the Hobomock, Bryantville and North Pembroke Elementary Schools Student Handbooks for 2019-2020 as presented.

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve JFABD: Homeless Students Enrollment Rights and Services as presented.

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to approve policy JFABF: Educational Opportunities for Children in Foster Care as amended to read school system instead of district.

VOTE: On a motion made by Susie Scholl and seconded by David Boyle, it was unanimously voted to approve policy BEDH: Public Comment at School Committee Meetings as a first read.
VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to rescind policy 5.51: Extra Help for Students, because it is covered in the handbooks, 5.63: School Property, because it is covered in the handbooks, 5.67: Inoculation of Students, because it was replaced by JLCB in 2015 and 5.70: Bicycles and Automobiles, because it is covered in the handbooks.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was unanimously voted to rescind policy 5.66: Student Health Services and replace with JLC, rescind policy 5.68: Communicable Diseases and replace with JLCC and rescind policy 5.69: Accidents and Insurance and replace with JLA, suspending rules for a first read and approve tonight.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew

VOTE: At 8:55PM, on a motion made by Susie Scholl and seconded by David Boyle, it was unanimously voted, by roll call vote, to enter Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to conduct a review and potential approval and release of Executive Session Minutes as an open meeting may a detrimental effect on the legal position of the School Committee, as declared by the Chair, with additional business to be discussed.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins and James Agnew