Call to Order
Mr. Tropeano called the meeting to order at 7:01 pm.

Present from Administration: Mrs. Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent; Jessica Duncanson, Director of Student Services.

Present from Committee: Michael Tropeano, Chair; David Boyle, Vice Chair; Susie Scholl, Secretary and Suzanne Scroggins
Absent: James Agnew

Acknowledge & Schedule Visitors
Mr. Tropeano welcomed the visitors.

Adjustments to the Agenda
None

Approval of Bill Schedule
Bills were circulated electronically for committee approval.

Communications
The letter to the representatives is being physically signed by the committee tonight.

Consideration of Approval: School Committee Meeting Minutes of April 30, 2019 (Public Budget Hearing) and May 21, 2019

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was voted to approve the school committee meeting minutes of April 30, 2019 as presented.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: Suzanne Scroggins
Absent: James Agnew

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was voted to approve the school committee minutes of May 21, 2019 as presented

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Superintendent’s Report

Consideration of Approval: PHS Homeschooling Request

Mrs. Obey presented the homeschooling request for Owen Paul.

VOTE: On a motion made by Suzanne Scroggins and seconded by Susie Scholl, it was unanimously voted to approve the homeschooling request for 2019-2020 for Owen Paul.

Voting Yes: Michael Tropeano, David Boyle, Suzanne Scroggins and Susie Scholl
Voting No: none
Abstaining: none
Absent: James Agnew

School Committee Goals

Mrs. Obey said she colored coded the information by what is already being done, action steps, and broad ideas/mission statements. Mr. Tropeano said this will not be completed tonight but will be by the beginning of the school year. Mrs. Obey said there is a communication plan in place which covers the Communication Goal. She said the virtual backpack was instituted as a result of parents saying they receive to many broadcast emails. She said “Let’s Talk” is in place for comments, compliments and complaints and each are followed up individually. She said the district has not surveyed alumni and Mr. Tropeano suggested getting the students before they graduate while their school email is still in place. Mr. Tropeano suggested putting something out at the beginning of the school year around all the communication vehicles offered such as twitter, Facebook, Let’s Talk, Instagram and broadcasts. Mrs. Obey said the district does a lot of social media outreach like pushing out information on school events. Mrs. Scroggins said measuring this goal could be an issue. Mr. Tropeano suggested Sharon create a district YouTube channel. Mrs. Scholl asked what the results were 3 years ago when parents/guardians were surveyed, and Mrs. Obey said about 18% responded and more elementary than secondary parents. Mrs. Scholl suggested adding the communications means to the end of the School Office Pro application. Mrs. Obey said the Communications Specialist position was added three years ago and it has paid dividends. She added that the communications plan is brought to the School Committee bi-annually. Mr. Boyle asked if the school committee will have a student representative and she said she is in communication with Mr. Talbot about two potential students that said they are interested.

Mr. Tropeano asked about tracking communications that come in and Mrs. Obey said Let’s Talk can be a tool to collect that data. Mrs. Scholl suggested tracking turnaround time for responses and Mrs. Obey said she would be interested in looking at turnaround time between the schools. She said the rule is 24 hours. Mr. Tropeano asked the committee to take the example of the SMART goal from Mrs. Obey in red under the Communication Goal. Mr. Boyle asked if a school committee member should be named as a response person for parent/guardian/community member questions or issues. Mrs. Obey explained the confidentially piece and suggested the committee give out her contact information/number instead. Mr. Tropeano said the committee should track the outcome of alumni to obtain the metrics of completion of 4-year colleges, 2-year colleges, trade/vocational school, military etc. Mrs. Scroggins said she would love to see the data but is concerned that the data will not lead to anything because students may leave a school for many reasons that will not be known. Mrs. Obey said it would be good to build an alumni network.

Mr. Tropeano suggested randomly selecting mixed constituents from PHS, PCMS and the elementary schools to obtain feedback because the same people seem to participate all the time. Mrs. Scholl said she likes the idea and said the drawback may be people not having the time to participate. Mrs. Scroggins said it is worth a try.
Achievement:
Mr. Tropeano suggested a 5-year strategic plan instead of the 3-year. Mrs. Obey said very few school systems embark on a strategic plan on their own so there would be a cost component to it. She said 5 years is not the norm, 3 is, but she understands the 5 years for the capital piece. Mrs. Scroggins said she is not sure it is doable. Mrs. Obey said a strategic plan is a lot of work for a school committee. Mr. Tropeano said going year to year is not the best, so it is worth considering.

Mrs. Obey said Achievement updates are given to the School Committee throughout the school year and said the concern is the money involved around the action steps listed. Mrs. Scholl said she would like to get parents/guardians more involved and make sure they understand what the child is trying to learn. Mr. Tropeano said the district hasn’t always presented the data on the disconnect between the resources and the vision. Mrs. Brust said one area of data that would be helpful is student attendance. Mr. Tropeano said administration can decide on the data pieces. The committee talked about grant writing and getting additional funding. Mr. Tropeano asked Mrs. Obey to bring back a cost benefit analysis to having a grant writer.

Future Meeting Dates and Topics
July 16th and August 20th

VOTE: At 8:40pm, on a motion made by David Boyle and seconded by Suzanne Scroggins, it was unanimously voted, by roll call vote, to enter Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to discuss collective bargaining strategy and a legal matter, since an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair.

Voting Yes: Michael Tropeano, David Boyle, Suzanne Scroggins and Susie Scholl
Voting No: none
Abstaining: none
Absent: James Agnew

APPROVED: August 20, 2019

MOTIONS

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was voted to approve the school committee meeting minutes of April 30, 2019 as presented.

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: Suzanne Scroggins
Absent: James Agnew

VOTE: On a motion made by David Boyle and seconded by Susie Scholl, it was voted to approve the school committee minutes of May 21, 2019 as presented

Voting Yes: Michael Tropeano, David Boyle and Susie Scholl
Voting No: none
Abstaining: Suzanne Scroggins
Absent: James Agnew

VOTE: On a motion made by Suzanne Scroggins and seconded by Susie Scholl, it was unanimously voted to approve the homeschooling request for 2019-2020 for Owen Paul.
Voting Yes: Michael Tropeano, David Boyle, Suzanne Scroggins and Susie Scholl
Voting No: none
Abstaining: none
Absent: James Agnew

VOTE: At 8:40pm, on a motion made by David Boyle and seconded by Suzanne Scroggins, it was unanimously voted, by roll call vote, to enter Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to discuss collective bargaining strategy and a legal matter, since an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair.

Voting Yes: Michael Tropeano, David Boyle, Suzanne Scroggins and Susie Scholl
Voting No: none
Abstaining: none
Absent: James Agnew