PEMBROKE SCHOOL COMMITTEE MEETING  
Tuesday, March 5, 2019  
North Pembroke Elementary School Library  
7:00PM  

PLEASE NOTE TIME & LOCATION

Call to Order  
Mr. Chilcott called the meeting to order at 7:00pm.

Present from Administration: Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent of Curriculum and Learning; Jessica Duncanson, Director of Student Services.

Present from Committee: Patrick Chilcott, Chair; James Agnew, Secretary and David Boyle  
Absent: Suzanne Scroggins, Vice Chair and Michael Tropeano  

Acknowledge & Schedule Visitors  
Mr. Chilcott welcomed the visitors.

Adjustments to the Agenda  
None

Approval of Bill Schedule  
Bills were circulated electronically for committee approval.

Communications  
None

Superintendent’s Report  
FY20 Budget Update  
Mrs. Obey said Mrs. Duncanson will present Student Services budget and Mrs. Brust will present the Teaching and Learning budget.

Student Services Budget Presentation  
Mrs. Duncanson said her office supports students outside the general education population and supports the ELL students which has increased in population size. She said her office also supports homeless families and supports tutoring in hospital or at home for students. She said the district receives the Title I grant, and it ties to socioeconomic needs. She said the elementary level is more targeted pull out instruction and at PCMS the work is around math and literacy to work on skills based on MCAS testing. Mrs. Duncanson explained that the special education enrollment has increased over the past five years even though overall enrollment has gone down. She informed that committee that three students moved to Pembroke that were in out of district placements. Mr. Chilcott said the committee has discussed creating programs within the district to keep students at
Mrs. Duncanson said she and Mr. Talbot talked about the options with the Compass program. She said current out of district students have had a difficult time at the high school so bringing them back would be difficult. Mrs. Obey said there is not a critical mass of students in one program that could be re-created here. She said the district tried a language-based program a couple of years ago, but it did not succeed. Mr. Agnew asked if percentage of special education population is comparable to other districts and Mrs. Duncanson said it is. She added that number of out of district placements is lower than comparable sized districts.

Mrs. Duncanson explained the different special education placements of full inclusion, partial inclusion, substantially separate, public days, private day and residential. She 93% of special education students are in district. Mrs. Obey reminded the committee of the transportation costs for public and private day. Mr. Chilcott suggested raising the concern of move ins to Representative Cutler and Senator deMacedo when they come to the next meeting. Mrs. Obey said there is no circuit breaker reimbursement for collaboratives. She said transportation is not included in the circuit breaker reimbursement either. Mrs. Duncanson went on to explain the types of disabilities the students are presenting with. She said some students present with more than one disability. She explained how the circuit breaker reimbursement is calculated based on the special education tuition being more than $41k. Mrs. Obey added that the circuit breaker reimbursement fluctuates year to year. She said it is being projected at 70% for this year. Mrs. Duncanson said the number of ELLs is at 50 this year, up from 38 last year. She said parents now complete a language survey when they complete their yearly paperwork online. Mrs. Duncanson explained the level of need for ELLs. She said the levels are 1-4, with 1 needing the most support/service. Mrs. Obey said the rise in the ELL population has been seen in many communities.

Mrs. Duncanson said the goals of her department are to increase awareness of identifying students with social/emotional needs, provide appropriate education in the least restrictive setting and expand programming PK-22 to provide opportunities for all students. She said the budget priorities for FY20 include the addition of a social worker, the addition of a compass teacher, a partnership with Gosnold, adding three health teachers, adding an additional van for the PHS PACE program, adding additional devices for students requiring assistive technology, and adding Read and Write software.

**Teaching & Learning Budget Presentation**

Mrs. Brust said one Teaching and Learning goal for FY19 was to improve achievement for all students and the district utilized IReady Math K-6, Empowering Writers K-6, IXL Math 7-10, Power Up & Rapid 7-8, Project Lead the Way (PLTW) 7-8. She added that the district supplied targeted MCAS 2.0 support of high needs students through Titan Time. Mrs. Brust said the second goal for FY19 was to support and develop excellent curriculum and instruction and the district utilized Google G Suite for Education, Learning Walks, Studying Skillful Teaching, trauma sensitivity training, PD workshops around instructional rounds and meeting the needs of all students, AP teacher training and extra instructional hours, co-teaching training/support at PHS, Project Lead the Way training and ongoing curriculum revision and review.

Mrs. Brust said going forward to FY20 with these goals, the district would like to adopt Illustrative Math at PCMS, expand Project Lead the Way to include a module for grade 8 and grade 6, adopt new history and social studies MA frameworks, and upgrade the world languages lab at PHS. She added for curriculum and instruction, the district would like to provide co-teaching training and support at PCMS, expand PLTW training in problem-based learning, continue ongoing curriculum revision and review through summer work for new courses and new standards. Mr. Agnew suggested adding metrics around the goals to track the progress and show the barriers. Mrs. Obey said the committee has viewed metrics more analytically but they can work on his suggestion. Mrs. Brust covered the costs of the FY20 programs and supports that she would like to be preserved and reviewed the FY20
requests for materials and curriculum development. She said her FY20 priorities include preserving existing programs, Illustrative Math at PCMS training and curriculum development, expansion of PLTW, development of Civics and Economics in grade 8 and upgrade the world languages lab at PHS. Mrs. Brust said the next steps for the department are to continue the expansion of PLTW, introduce certificate pathways for PHS in health care, childhood education and technology, introduce world languages in grade 6, create maker spaces district wide and have a technology integrator at each building.

**Spring Capital Items**

Mrs. Obey said the phone system for North is a spring capital item and will cost about $25k. She said the committee discussed a three-year lease/purchase at $75k per year and will have to ask for the $225k at Town meeting. Mrs. Obey said the HVAC project will be a multi-year project and there is previous funding of $225k to buy four new units which can be replaced in the summer of 2020, Mr. Chilcott said he has heard through departmental presentations that there is a need for technology and it makes sense to move forward now. The committee agreed to ask for $250k for technology and use the $225k to start the HVAC project.

**Future Meeting Dates and Topics**

March 19th

VOTE: At 8:38pm, on a motion made by James Agnew and seconded by David Boyle, it was unanimously voted, by roll call vote, to Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to discuss strategy for negotiations of Collective Bargaining Contracts since an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair.

Voting Yes: Patrick Chilcott, James Agnew and David Boyle  
Voting No:  none  
Abstaining: none  
Absent:  Michael Tropeano and Suzanne Scroggins  

**APPROVED: APRIL 2, 2019**

**MOTIONS**

VOTE: At 8:38pm, on a motion made by James Agnew and seconded by David Boyle, it was unanimously voted, by roll call vote, to Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to discuss strategy for negotiations of Collective Bargaining Contracts since an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair.

Voting Yes: Patrick Chilcott, James Agnew and David Boyle  
Voting No:  none  
Abstaining: none  
Absent:  Michael Tropeano and Suzanne Scroggins