PEMBROKE SCHOOL COMMITTEE MEETING
Tuesday, December 18, 2018
North Pembroke Elementary School Library
7:00PM

PLEASE NOTE TIME & LOCATION

Call to Order
Mr. Tropeano called the meeting to order at 7:04pm.

Present from Administration: Mrs. Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent of Curriculum and Learning; Jessica Duncanson, Director of Student Services.

Present from Committee: Patrick Chilcott, Chair; James Agnew, Secretary; Michael Tropeano and David Boyle
Late: Patrick Chilcott arrived at 7:24pm.
Absent: Suzanne Scroggins, Vice Chair

Acknowledge & Schedule Visitors
Mr. Tropeano welcomed the visitors.

Adjustments to the Agenda
None

Approval of Bill Schedule
Bills were circulated electronically for committee approval.

Communications
Mrs. Obey said she received communication about the 40b project. She said the plan is for 56 condominiums. Mr. Chilcott said the Town is against it based on the site location and added that it will be difficult for a bus to access the development. He added that the town would like the School Committee to draft a letter. The committee discussed per pupil cost and Mr. Agnew suggested breaking this information down in the letter.

VOTE: On a motion made by Michael Tropeano and seconded by David Boyle, it was unanimously voted to direct the Superintendent to draft a letter to the Town of Pembroke based on the discussion had.

Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins
Consideration of Approval: School Committee Meeting Minutes of December 11, 2018

VOTE: On a motion made by David Boyle and seconded by James Agnew, it was unanimously voted to approve the school committee meeting minutes of December 11, 2018 as presented.

Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins

Co-Teaching Presentation
Ms. Duncanson said Mr. Talbot had the idea to start a co-teaching program. She said she will share a video of teachers participating in the co-teaching model. She explained the five different co-teaching models, including one teach/one observe, one teach/one assist, station teaching, parallel teaching, alternative teaching and teaming. Mr. Agnew clarified that this teaching model could be used in regular education and not just special education. Mr. Tropeano asked about how students are grouped and Ms. Duncanson said it is based on ability. Mr. Talbot said with station teaching the kids rotate through and it is based on skill and need. Mr. Tropeano confirmed students are getting the benefit whether special education or not. Mr. Boyle asked about class sizes and Mrs. Duncanson said there is usually about seven students. Ms. Duncanson said students are getting content area as well as special education instruction. She said there are times that students must be pulled out of classroom. She said PLC, she, Mr. Talbot and Mrs. Collum meet with the staff once per month. She said there has been positive feedback from teachers and from a survey of students. Ms. Duncanson said Ribas Associates did three full days of professional development on the co-teaching topic in June. She added that the Master Schedule was adjusted in order to allow for the co-teaching model and said the pilot this year is in place for ninth and tenth grade. Ms. Duncanson talked about the partnership between the co-teachers. Mr. Tropeano asked if teachers practiced before they delivered the instruction and Mr. Talbot said some have and some have not. Mr. Tropeano said there could be a difference in personalities. Ms. Duncanson said working together and planning is important, and she explained the weekly and monthly work of the teachers. Mrs. Duncanson said the data and feedback will be discussed by Mr. Talbot. Mr. Talbot said Mrs. Obey and Mrs. Brust deserve the credit for this. Mr. Talbot said the drop in number of Fs from ninth grade to tenth grade has improved. He explained 11% of ninth graders had one F and it is down to 5% in tenth grade. Mr. Tropeano asked if they will see the gap closing as the year goes on. Ms. Duncanson said it can formally be accessed throughout the year but not by term.
Mr. Agnew said this is an investment that is going to take some time for a return. He added that this pilot should be highlighted throughout the community. Mrs. Obey said it is a very expensive model to have two teachers in the classroom so it is important to have this discussion now as the budget process is upcoming. Mr. Chilcott has if this is economically sustainable given the situation the district is in. Mrs. Obey said class sizes at PHS have been at around 25 students aside from PE and she is not sure if it this model will be able to continue. Mr. Talbot said a survey was sent out to students who have experienced co-teaching and all the feedback was positive. He added that co-teachers were present at parent teacher conferences. Ms. Ladd, a special education teacher, introduced herself and said she is co-teaching with Mrs. Townsend. She said it is working out well. Mrs. Duncanson showed a video of co-teaching in action. Mr. Talbot said it is a credit to the staff at PHS. Mrs. Duncanson said the next steps include a visit from Deb Brady to observe and give feedback, and data collection and surveying at year’s end. Mr. Chilcott asked how the general education staff feels about it and Mr. Talbot said they are getting comfortable with the model.

Superintendent’s Report
Tech Scorecard
Mrs. Obey presented the Technology Scorecard. She said the district is heading toward more of an instructional technology model as opposed to an informational technology model. Mr. Chilcott asked if there is a downside to this and Mrs. Obey said not having one contact person can be difficult. She went on to explain that E-rate is a reimbursement service through the FCC. She said the reimbursement rate for us is
about 40% and they match the funding. She said the district received $55K to fund devices but she has been hesitant to spend it given the economic climate. Mrs. Obey said there will be a presentation from the Technology Integrator in the upcoming months. Mike asked Mrs. Obey to add target dates to the scorecard.

**Consideration of Approval: PCMS Surplus Materials**
Mrs. Obey said reached out to see if there was a need for these materials but had no luck.

**VOTE:** On a motion made by Michael Tropeano and seconded by James Agnew, it was unanimously voted to approve the PCMS surplus list as presented.

- Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
- Voting No: none
- Abstaining: none
- Absent: Suzanne Scroggins

**Consideration of Second Read and Acknowledgement: School Improvement Plans**
Mrs. Obey said the SIPs were presented at the last meeting. She asked the principals to touch upon some information in their plans.

Mr. Talbot said excited about the co-teaching piece, IXL, and the Titan Time adjustment to include a tutoring center to help reach achievement goals. Mrs. McGarrigle said she is excited about Project Lead the Way. She added that teachers said PLTW professional development was the best they have ever received. She added that the students are really engaged in the class curriculum. Mr. Murphy said he is excited about the Empowering Writers program and said the teachers are teaching teachers. Dr. Glaude said Empowering writers is great. She said the Assistant Principal Mrs. Arons has a background in social emotional learning and has started the “Best” promise and there was a school wide assembly around it. Mrs. Kay said she is currently analyzing the iReady data.

**VOTE:** On a motion made by David Boyle and seconded by Michael Tropeano, it was unanimously voted to acknowledge the School Improvement Plans for PHS, PCMS, North Pembroke, Hobomock and Bryantville as presented.

- Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
- Voting No: none
- Abstaining: none
- Absent: Suzanne Scroggins

**Future Meeting Dates and Topics**
January 8th and 15th

Mr. Agnew said he wanted to acknowledge the AP Honor Roll achievement received by PPS. Mr. Boyle said the band performance at the New England Village was impressive.

**VOTE:** At 8:22pm, on a motion made by David Boyle and seconded by Michael Tropeano, it was unanimously voted to enter Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to discuss strategy for negotiations as an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair.

- Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
- Voting No: none
VOTE: On a motion made by Michael Tropeano and seconded by David Boyle, it was unanimously voted to direct the Superintendent to draft a letter to the Town of Pembroke based on the discussion had.

Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins

VOTE: On a motion made by David Boyle and seconded by James Agnew, it was unanimously voted to approve the school committee meeting minutes of December 11, 2018 as presented.

Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins

VOTE: On a motion made by Michael Tropeano and seconded by James Agnew, it was unanimously voted to approve the PCMS surplus list as presented.

Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins

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Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
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Voting Yes: Patrick Chilcott, James Agnew, Michael Tropeano and David Boyle
Voting No: none
Abstaining: none
Absent: Suzanne Scroggins